The Potomac Valley Amateur Hockey Association (PVAHA)

RULES AND REGULATIONS

Updated April 2019
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1.0 **REGISTRATION**

1.1 **Individual Registration**

All participants (players and coaches) intending to register with USA Hockey and to participate on a USA Hockey team, or a USA Hockey program within the states of Maryland and Virginia and the District of Columbia must register with USA Hockey for each USA Hockey Annual Registration Period (April 1–March 31) prior to participation in any on-ice activity with such team or program. Participant registration MUST be completed online at www.usahockey.com. Individual registration is not complete until the association registrar transmits the confirmation numbers through their USA Hockey Registry.

1.2 **Team Registration/Rosters**

All Youth teams, Girls’ teams, Women’s teams, and High School teams must submit to the designated Associate Registrar a *USA Hockey Roster Registration Form (1-T)*. Teams must submit their *USA Hockey Roster Registration Forms (1-T)* and all player changes to the 1-T roster before December 31st of the playing season to be eligible for any State, Affiliate, District, or National tournaments. Other teams not listed above may elect to submit to the designated Associate Registrar a *USA Hockey Roster Registration Form (1-T)*. Leagues may also require the *USA Hockey Roster Registration Form (1-T)* for specified teams. Local associations/member programs that are not required to submit *USA Hockey Roster Registration Forms (1-T)* (i.e. adult programs) shall keep records of players and coaches participating on teams within that association/program. All rosters issued for a specific season expire on August 31st of that same season. The *USA Hockey Roster Registration Form (1-T)* must include all coaches for the team.

1.2.1 A player must be claimed (via the USA Hockey Registry) by the club registrar for the organization that the player will be playing for that season.

1.3 **Failure to Roster Players**

A team required to submit a *USA Hockey Roster Registration Form (1-T)*, as specified in section 1.2, shall not play any player in a game who is not properly rostered on that team. A player participating in a sanctioned game who is not rostered on that team will be deemed an ineligible player. The head coach of a team using an ineligible player will be referred to the Affiliate Disciplinary/Dispute Resolution Committee. Game scoresheets with players not properly on a team (an ineligible player) shall not be used for game counts required for any National Tournament team advancing to State Playoffs or to the Southeastern District Tournament.

1.4 **Junior Registration**

Each player and coach will register online at usahockey.com for each season as specified in the *USA Hockey Annual Guide*. 
1.5 **Registration Fees**

The following are registration fees applicable within the Potomac Valley Amateur Hockey Association:

<table>
<thead>
<tr>
<th>Type</th>
<th>USA Hockey</th>
<th>PVAHA</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Participant (Player or coach)</strong></td>
<td>$40</td>
<td>$5</td>
<td>$45</td>
</tr>
<tr>
<td><strong>Tournament Fee</strong></td>
<td>$50/$75</td>
<td>—</td>
<td>$50/$75</td>
</tr>
<tr>
<td><strong>International/Canadian Tournament</strong></td>
<td>—</td>
<td>Contact Registrar</td>
<td>—</td>
</tr>
<tr>
<td><strong>Travel Permit (North America)</strong></td>
<td>—</td>
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1.5.1 All USA Hockey and PVAHA fees shall be paid through online registration or submitted in the manner specified annually by the District Registrar or designee.

1.5.2 For international competition and travel, teams must contact the USA Hockey District Registrar or Associate Registrar to determine the appropriate fee and paperwork.

1.5.3 The Canadian Hockey Association (CHA) insurance is generally not in effect during the period June 1–August 31 of each year. Teams anticipating travel to Canada during the period June 1–August 31 must arrange for other insurance coverage.

1.6 **Dual Registration**

A player shall be rostered on only one (1) USA Hockey team (Tier I Youth/Girls’ team, Tier II Youth/Girls’ team, or Women’s team) eligible to participate toward USA Hockey National Championships. Players may not be rostered on more than one (1) tiered team whether or not that tiered team is a National Tournament bound team.

1.6.1 Girls may roster on both a youth and a girls’ national tournament bound team, however, the player must declare in writing to her USA Hockey District Registrar or the Affiliate Associate Registrar, by December 31 which national tournament bound team she wishes to be eligible for in order to advance to any State, Affiliate, District, or National Championship. If the player does not indicate which team she wishes to be eligible for State, Affiliate, District, or National Championship, the District Registrar shall have the final authority to certify the eligibility of any such player solely on the basis of the date the earliest *USA Hockey Roster Registration Form (1T)* was received.

1.6.1.1 A girl rostered on both a Girls’ team and a Youth team who declares the Girls’ team as her national tournament bound team may participate in Youth team league playoffs so long as the Youth league playoffs play no role in the selection of Youth teams to advance to any State, Affiliate, District or USA Hockey National Tournament. If the girl chooses her Youth team, she may participate in Girls’ league playoffs as long as those playoffs play no role in selection of Girls’ teams advancing to Affiliate, District or USA Hockey National Tournament.

1.6.2 High school players may participate on either his or her USA Hockey registered high school team in addition to a Youth/Girls’ Tier I or Youth/Girls’ Tier II team.
1.7 **Spring Teams**

The regular season for Youth and Girls’ age classification teams is generally September 1 through the conclusion of the USA Hockey National Championships of the following year. The period from the conclusion of the USA Hockey National Championships through August 31 of that same year shall be considered the “Spring/Summer hockey season.” During the Spring/Summer Season players may play at the age classification that they will play during the regular season that starts in September. Teams established to play during the Spring/Summer hockey season must submit a *USA Hockey Roster Registration Form (1-T)*. Coaches must be certified at the level of the Spring/Summer 1-T roster. Spring/Summer team rosters will be considered void after August 31.

1.7.1 The regular season for high school teams generally runs through the start of the high school spring sports season (March). The USA Hockey sanctioned high school scholastic hockey leagues currently located within the Affiliate (CSDL, MSHL and NVSHL) do not participate in the Spring/Summer hockey season and the high school scholastic hockey leagues exercise no supervisory role or disciplinary responsibility for high school affiliated teams that play games during the Spring/Summer hockey season. Spring/Summer leagues allowing high school teams to participate shall exercise supervisory and disciplinary responsibility for any high school teams that participate in the Spring/Summer leagues.

1.8 **Invitational Tournament Team**

An Invitational Tournament Team is a Recreational team formed for the limited purpose of playing in a tournament and is composed of players currently and regularly playing games on another team or teams. Tournament teams must complete a *USA Hockey Roster Registration Form (1-T)* and ensure that all participants (players and coaches) are properly registered with USA Hockey. During the regular season (September 1–March 15) only players from the same association should be rostered on invitational tournament teams. Any exceptions must be with specific agreement of the player’s regular season coach and the Affiliate. During the regular season (September 1–March 15) requests to sanction an invitational tournament roster will only be accepted from current Affiliate member associations. Teams registered as invitational tournament teams may not seek to play the equivalent of a full fall/winter schedule.

1.9 **New Member Associations**

New Youth or Girls’ associations seeking to register their association teams with USA Hockey and the Affiliate for play during the regular season (September 1–March 15) must submit the PVAHA *New Member Association Application for Membership* to the Affiliate president and to the applicable Associate Registrar by December 31 of the prior year. The *New Member Association Application for Membership* may be obtained from the Affiliate or printed from the Affiliate website. The Affiliate will review and act on the *New Member Association Application for Membership* at an Affiliate meeting during the month of January. USA Hockey Registration software will generally only be provided to associations registering 3 or more teams.

**NOTE:** Only teams specifically sanctioned as Tier I (AAA) by the Affiliate may register as Tier I (AAA) teams or make reference to their team(s) or association as Tier I (AAA).

1.9.1 The *New Member Association Application for Membership* must as a minimum contain and furnish the following information:

- The name of the association
- Location of the association
- Names, addresses and phone numbers of principal officers, directors or owners
- The legal nature of the association (For Profit, Non Profit, corporation, 501(c)3 nonprofit
corporation, partnership, sole proprietorship, etc.)

- The name, address, phone number and email address of the proposed registrar
- Proposed number of players and teams
- Proposed level of teams
- If the association plans to register 8U players, the association will follow USA Hockey American Development Model (ADM) policies.
- Information on any league that the teams(s) will play in during the regular season
- All fees to be charged to players
- Documentation to show the availability of ice to support the program
- Documentation to show that any coaches are properly certified through USA Hockey, and that the association has a procedure to make sure that coaches and other volunteers with regular access to minors are properly screened.
- A copy of any articles of incorporation, partnership agreements, by-laws or any rules that will govern players participating in the program
- The association must also acknowledge on the New Member Association Application for Membership the preeminence of USA Hockey and PVAHA bylaws, rules, policies and discipline procedures and agree to comply with all bylaws, rules and policies of USA Hockey and PVAHA.

1.9.2 The Affiliate may refuse membership to an association that fails to comply with the requirements of this rule, that fails to furnish documentation and other information requested or that fails to follow and comply with bylaws, rules and policies of USA Hockey and PVAHA. If approved by the Affiliate board the applicant will first be granted probationary member status for a period of 2 years. Upon completion of the 2 year period of probationary membership status, that status will then be reconsidered by the Affiliate for final approval. Factors to be considered by the Affiliate after the period of probationary member status include, but are not limited to:

- Has the organization abided by all rules, bylaws and policies of USA Hockey, PVAHA and any league that teams played in during the probationary period
- Are all association coaches properly certified and screened
- Has the association satisfied all financial obligations
- Has the association recruited players from other associations or added to the base of players
- Has the association acted as a good citizen in the local hockey community

1.9.3 A new probationary member youth association must have at least three (3) teams the first two years of probationary status and must demonstrate the means to sustain or expand this number of teams in the future. A new girls’ association must have at least two (2) teams for the first two years of probationary status. PVAHA may continue the probationary membership status of an organization after the second year if the Affiliate determines that the probationary member association needs to make changes or adjustments in the operation of the organization. PVAHA may also set terms and conditions for the probationary member association to remain a member association within the Affiliate.
2.0 TEAM CLASSIFICATION

2.1 General Classifications
Teams shall be registered based upon the age and team classification set forth in the USA Hockey Annual Guide.

2.2 One National Governing Body
A Youth or Girls’ association must register all players and teams with USA Hockey. A Youth or Girls association may not register some player/teams with USA Hockey and other teams with another national governing body. Any Youth or Girls’ association that registers players/teams with another national governing body is no longer in good standing with the Affiliate.

2.3 Youth Teams
Youth Teams shall be registered in the following categories:
   a) Tier I
   b) Tier II
   c) Travel
   d) Recreational/House

2.4 Tier I Teams
The Affiliate does not recognize Tier I classification for 8U and 10U teams. The recognized Tier I age classifications within the Affiliate are as follows:
   - Eleven (11) & under
   - Twelve (12) & under
   - Thirteen (13) & under
   - Fourteen (14) & under
   - Fifteen (15) & only
   - Sixteen (16) & under
   - Eighteen (18) & under
   - Girls Twelve (12) & under
   - Girls Fourteen (14) & under
   - Girls Sixteen (16) & under
   - Girls Nineteen (19) & under

2.4.1 Statement of Principle for Tier I Teams/Programs: The following principles shall guide the Affiliate, its officers, committees and member teams and associations in decisions regarding the application of rules relating to Tier I programs:
   - Tier I classification is reserved for teams and associations that demonstrate the ability to field teams capable of playing competitively at a Tier I level of play.
   - Associations and teams should encourage their members to play at the most competitive
level at which they are capable of playing.

- The Affiliate believes that the number of teams competing at the Tier I level should be limited in a manner that results in the Affiliate sending highly competitive teams to District Playoffs and National Championships.

- Tier I organizations should operate independently of Tier II organizations so as to best ensure the competitiveness of Tier I teams. This philosophy shall not be construed to discourage multiple organizations from sponsoring or supporting an independently funded and operated Tier I organization.

- The area of operations of a Tier I program should have a sufficient player population to support the development of Tier I play in that area.

- Tier I Programs must fully support the USA Hockey American Development Model.

2.4.2 **Affiliate Jurisdiction:** The Affiliate shall be the sole governing body to grant Tier I status to a member association or team. To maintain the competitive level of play the Affiliate may limit the number of Tier I teams and programs.

2.4.3 **Tier I Associations:** Tier I organizations may only hold team practices and home games at authorized rinks. Any changes in authorized ice rinks must be approved by the Affiliate before the organization holds any activity at another Affiliate rink facility. The Affiliate currently recognizes the following Tier I programs:

- Team Maryland — Rockville Ice Arena, The Gardens Ice House, Cabin John and Ice World
- Washington Little Capitals — Medstar Capitals Iceplex
- Washington Pride (Girls) - Rockville Ice Arena and Cabin John

a) Tier I organizations within the Affiliate may agree to combine teams at 16U and 18U age levels.

b) The Affiliate will review the status of Team Maryland, The Washington Little Capitals and the Washington Pride every two years beginning in January 2019 to ensure that Affiliate Tier I organizations follow Affiliate Rules, and that continued operation of Tier I teams by that organization promote the goals and principles of the Affiliate as set forth in Affiliate Rules, and the USA Hockey American Development Model.

c) All Tier I 12U and 14U teams must have a minimum of 80 practice hours during the regular season (August 15–March 15) at their respective home rinks identified in Affiliate Rule 2.4.3. Tier I organizations must document to the Affiliate each season by July 15th that they met this minimum practice ice requirement.

2.4.4 **Affiliate 2-Player Movement Rule:** No Affiliate sanctioned 12U, 14U, 15 and 16U or Girls 14U and 16U level team may roster more than two (2) players previously rostered on any other Affiliate sanctioned Tier I 12U, 14U, 15 and 16U or Girls 14U and 16U team from the preceding season. If, after a legitimate tryout, a player is “cut” (released) from an Affiliate Tier I team, that player may then contact the other Tier I hockey associations to inquire about playing opportunities and is then released from the restrictions of this Rule. In exceptional circumstances (such as the family relocation) a player may apply to the Affiliate for an exception to this Rule.

2.4.5 **Residency Restrictions:** The goal of the Affiliate is to develop players residing within the Affiliate. To support this goal, Affiliate Tier I 12U and 14U teams and Girls 14U teams are restricted to no more than two (2) players not residing within the Affiliate. The Affiliate has no residency restrictions for 15, 16U and 18U teams and Girls 16U and 19U teams other than the requirements set forth in the *USA Hockey Annual Guide*.
for registration of teams within the Affiliate. The residency of a minor is the residence of a parent or the legal
guardian.

2.4.6 Tier I — New Association Application: The Affiliate is familiar with the Tier I Standards and Criteria
set forth in the USA Hockey Annual Guide. As set forth in Rule 2.4.3 the Affiliate has determined that the
Washington Little Capitals, Team Maryland and the Washington Pride programs currently provide
sufficient Tier I opportunities for Affiliate players. Nevertheless, the Affiliate from time to time will review
the status of Tier I play and player registration to determine if additional Tier I programs are appropriate for
this Affiliate. A new organization seeking Tier I sanctioning by the Affiliate shall furnish, no later than
December 31st for the upcoming season, the following:

• An operating plan and proposed budget
• The number and level of Tier I teams planned
• The head coach for the team(s) (if known)
• The league in which the team(s) will play
• Identify other participating associations within the league
• Indicate how the program supports the USA Hockey American Development Model
• To the extent possible provide information on an anticipated schedule of play

2.4.6.1 The Affiliate shall seek to act on any such Tier I application by March 1. All new applications
will be reviewed taking into consideration the potential impact that granting Tier I status to the
applicant will have on the already approved and operating Affiliate-sanctioned Tier I and Tier II
organizations and whether the applicant can demonstrate the ability to field teams capable of playing
competitively at a Tier I level of play. Tier I designation is granted by the Affiliate only to new hockey
associations that can demonstrate the following:

• A clear mission statement that defines objectives for the organization, teams, players, and
coaches
• A 3–5 year plan that outlines specific player development and placement plans
• A player pool that can compete at the Tier I level at multiple age levels and will not
undermine already existing Tier I and Tier II programs within the Affiliate
• A financial and business plan

2.4.7 Tier I Open Tryouts: All Tier I teams must have open tryouts. A player may be charged a reasonable
fee to participate in an Affiliate-sanctioned association’s Tier I tryouts, but a player shall not be required to
join that Tier I association in order to participate in any tryouts. An association holding a Tier I tryout shall
furnish all tryout participants a written statement of the player’s responsibilities if he/she should be selected
and joins the team to include the anticipated total annual cost to participate on that team (association dues
plus an estimate of any additional team assessments), travel requirements, information on the league or
anticipated schedule and the name and qualifications of any coaches already selected.

2.4.8 Tier I Games: To be eligible to participate in an Affiliate Tier I playoff at an age classification, the
Association must certify to the Affiliate President or his/her designee that it plays within a Tier I league or
that a majority of games played by that team during the season are played against duly registered and
recognized Tier I teams within or outside of the Affiliate.

2.5 Statement of Principle for Tier II Teams/Associations
Tier II Youth or Girls teams should be community/locality based teams. Tier II teams may not roster players residing outside the Affiliate unless a waiver is obtained from the Affiliate. For CBHL teams, the request for waiver must first be made to the CBHL Commissioner who shall forward a recommendation to the Affiliate. The Affiliate may consider a request for waiver of this rule in situations such as programs located near the border of the Affiliate. Tier II teams may not billet out of area players.

2.5.1 Tier II Associations must demonstrate the ability to field and sustain teams in at least three (3) age levels (8U-18U) or Girls 10U-19U. Tier II Associations should generally be able to register 60 youth players participating during the regular season (September 1–March 15) at multiple age levels. If the Association is unable to register the number of players and teams specified in this rule the Affiliate may place the Association on probation. Exception to the number of players required by a Tier II Association may be granted by the Affiliate and the Affiliate Board should give special consideration to smaller hockey markets where the Association is demonstrating growth. Tier II Associations must be able to demonstrate a viable feeder system of players such as affiliation with a house league or a learn to play program. Tier II Associations should have a Board of Directors and the association must provide Association rules and policies to players participating in the Association.

2.5.2 Defining specific boundaries for Tier II Associations is impossible at this point when we have a large number of ice facilities in the greater metropolitan area. Tier II Associations must keep in mind that association teams should be community/locality based teams. The Affiliate may refuse to register a Tier II team that attempts to draw and register players from a broad geographical area that crosses areas already served by other Tier II Associations. Tier II Associations may not register independent or all-star teams under their association code as Tier II teams. All teams and players registering through a Tier II Association must be true members of that Association. Factors that may be considered by the Affiliate in determining if a team is an actual member of an association or an independent team include, but are not limited to, the location of practice(s) for the various teams, how funds are collected from the players for participation on teams, the uniform/name used by the teams, the ice contracts for ice utilized by all teams, and the association rules, policies and other documents governing association teams and members.

2.5.3 The Affiliate may reject the registration of any Tier II teams or Associations that fail to meet the requirements of this rule.

2.5.4 Tier II Teams: The recognized Tier II Age classifications within the Affiliate are:
   - Eight (8) and under
   - Ten (10) & under
   - Twelve (12) & under
   - Fourteen (14) & under
   - Sixteen (16) & under
   - Eighteen (18) & under
   - Girls Ten (10) & under
   - Girls Twelve (12) & under
   - Girls Fourteen (14) & under
   - Girls Sixteen (16) & under
   - Girls Nineteen (19) & under

2.5.5 Tier II Tryouts: A Team/Association may hold open or closed (only association members allowed)
tryouts for Tier II teams.

2.5.6 6U/8U Travel: The Affiliate strongly recommends limited travel by any teams registered at the 6U/8U level.

2.6 Statement of Principle for Travel Teams

The Travel category in USA Hockey is reserved for non-Tiered teams that play in leagues or regularly travel outside of their home rink to play games. Non-community or billet players should not participate at the Travel level. Travel teams, with the exception of High School teams, are not eligible to participate in any Affiliate, District or USA Hockey National Championships. Travel level teams must submit rosters to the appropriate Associate Registrar so that background screening and coach CEP levels may be verified. During the regular season of play (September 1–March 15) teams submitting a Travel level team roster to their Affiliate Associate Registrar may not request “AAA” classification. The PVAHA requires that teams playing in the CCHL league and all High School Leagues register as Travel teams on their USA Hockey Roster Registration Form (1-T).

2.7 Statement of Principle for House/Recreational Teams

House/Recreational level hockey is the backbone of youth hockey in the Affiliate and USA Hockey. Skill development and team concepts should be stressed at the house/recreational level. Non-community or billet players should not participate at the house/recreational level. House/Recreational level teams are not eligible to participate in any Affiliate, District or USA Hockey National Championships. Recreational level teams must submit rosters to the appropriate Associate Registrar so that background screening and coach CEP levels may be verified.

During the regular season of play (September 1–March 15) teams submitting a Recreational level team roster to their Affiliate Associate Registrar may not request “AAA” classification. While some Affiliate Recreational level teams play in a league immediately bordering the Affiliate, recreational team rosters may not be used by teams that seek to play a full season tournament schedule or to play in Tier I or Tier II leagues. Independent teams (teams not affiliated with a recognized association) may seek permission from the Affiliate to register a team for play during the regular season as a recreational level team. An Independent team must request a USA Hockey Roster Registration Form (1-T) through the Associate Registrar. During the regular season (September 1–March 15th) players may not be rostered on both a Tier I/Tier II team and an Independent team.

2.8 6U/8U American Development Model (ADM)

USA Hockey, in partnership with the National Hockey League, has developed and approved the ADM philosophy which includes criteria for 6 & under and 8 & under players. See www.admkids.com.

Effective the 2013-2014 playing season, USA Hockey has designated cross-ice or half-ice as the age appropriate standard playing surface for 6 & under and 8 & under age level. All games and scrimmages at the 6 & under and 8 & under age levels shall be played either cross-ice or half-ice, or on a surface that is equal to or less than the dimensions of cross-ice or half-ice. All Associations are expected to be knowledgeable of 6U/8U ADM Guidelines and shall follow 6U/8U ADM for players age 8 and under. PVAHA will dedicate funds to cover ice cost for a number of cross-ice 6U/8U jamborees (PVAHA Pond) and for ice dividers and smaller nets. Associations may apply to the Affiliate for a grant to support ice cost for cross-ice jamborees, dividers and nets.

2.8.1 6U/8U General: 6U/8U teams shall play cross ice or half ice games, and follow the ADM guidelines
for practice/game ratios. Beginning the 2013–2014 playing season, associations that fail to follow the USA Hockey requirement that all games at 6 & under and 8 & under age levels be played on cross-ice or half-ice will be ineligible to advance any Association teams to State, Affiliate, Southeastern District or USA Hockey National Championship. Associations that fail to follow the USA Hockey requirement of cross-ice or half-ice games will also be ineligible for any Affiliate Grants.

2.8.2 Cross-Ice/Half-Ice 6U/8U Games: Cross-ice and/or half-ice games played within the Affiliate may have team coaches serving as referees for those cross ice/half ice games. Associations playing cross-ice/half-ice games are also free to arrange for USA Hockey officials through normal procedures in scheduling officials. Blue pucks are to be used for all 6U/8U games. Programs may play cross ice/half ice 6U/8U games as 3-on-3 or 4-on-4 plus goalies. The objective of cross-ice/half-ice 6U/8U games should be skill development and fun for the players. Scores and standings should not be kept for cross-ice/half-ice 6U/8U games.

2.8.3 Cross-Ice/Half-Ice Partnerships: Associations/clubs are encouraged to form partnerships with other local associations/clubs to hold 6U/8U jamborees and to avoid any excessive 6U/8U travel to participate in games. Associations/clubs participating in cross ice/half ice 6U/8U games or jamborees should match skill levels to best promote the skill development of 6U/8U age players.

2.8.4 Affiliate ADM Review: PVAHA shall review 6U/8U ADM rules and policies on an annual basis and encourages Associations to submit 6U/8U level performance reports to the Affiliate at the end of each playing season. The Affiliate shall appoint an ADM Coordinator. The Affiliate ADM Coordinator shall form an ADM Committee made up of knowledgeable Association head coaches to make recommendations to the Affiliate and to advise the Affiliate on ADM questions or issues.

2.8.5 6U/8U Age Players Playing Up: Starting the 2013–2014 playing season, USA Hockey has mandated that the appropriate playing surface for 6 & Under and 8 & Under players is cross-ice or half-ice. It is the Affiliate policy that all players 8 & Under shall participate on teams registered at the 6 & Under and 8 & Under age classifications. The Affiliate will not recognize any roster, 10U or above, that includes any players in the 6 & under and 8 & under age classifications. The USA Hockey Associate Registrar will reject any rosters, 10U or above, that include any 6 & under and 8 & under age players.

2.8.6 8U Playing Season: The 8U season shall run from the week of September 15 through the week of February 15. Practicing and playing through the week of February 15 will allow all clubs to be in compliance with the ADM. This will allow for the CBHL 8U jamboree at the end of the season for those playing cross-ice and half ice to be held at the end of February. It will also allow for those clubs wishing to play 4–6 full ice games, for 8 year old players only, the chance to do so. Those games must be completed no later than March 10th of any given year.

After the week of February 15 full ice games may be scheduled with other CBHL clubs wishing to participate. It is not mandatory for all clubs to participate. Those games will not be played in the spirit of formal competition. They will be played informal, only. There will be no statistics kept and no games will be counted towards any kind of end of season Champion at the 8U level. No patches or rink banners will be allowed for those teams participating and any team/club that is found to be non-compliant will be barred from further participation.

2.9 Women’s Teams

Women’s Adult teams shall register in the classifications established in the USA Hockey Annual Guide.

2.10 Adult Teams
Adult Teams shall register in the age classifications established in the *USA Hockey Annual Guide.*

### 2.11 High School Teams

Affiliate High School teams will register as Travel teams. Teams consisting of full time students from a single school shall register as Division 1 teams and teams consisting of students from more than 1 school shall register as Division 2 teams. Any High School League (MSHL, CSHL or NVSHL) and any independent high school team not affiliated with the PVAHA sanctioned high school leagues intending to participate in the USA Hockey High School National Championship must submit a written declaration to the Affiliate Board by November 15 of each season of the league/team’s intention to participate in the USA Hockey High School National Championship. Leagues should designate either their league champion or designate a specific team that seeks to participate in the USA Hockey High School National Championship. Once declarations are received the Affiliate shall determine by December 15 of that season the process for selecting the team(s) that shall advance to the USA Hockey High School National Championship for that season.

### 2.12 Participation in Older Age Divisions on Girls or Youth Teams

All male and female players on Youth and Girls teams should expect to play at the age classification that corresponds to their date of birth. Limited exceptions to that general rule are addressed in subsections 2 and 3 below.

**2.12.1** No 6U or 8U player is eligible to participate on a team at an age classification above 8U (See also PVAHA Rule 2.8.5).

**2.12.2** No player (male or female) 12 years of age or younger (as defined in the age classification chart for the current season) is eligible to play on either a Tier I or Tier II Youth or Girls National Championship Bound team. Players (male or female) age 13 or older may play on a Tier I or Tier II National Championship Bound team in an older age classification as determined by rules and policies of USA Hockey and of local programs/clubs within the Affiliate.

**2.12.3** No player (male or female) 12 years of age or younger (as defined in the age classification chart for the current season) is eligible to play on a team at an older age classification in a Body Checking category of play as defined in USA Hockey Rule 604. Players 12 years of age and younger may be allowed to play on a team at an older age classification in a Body Contact category of play as determined by the rules and policies of local programs within the Affiliate.

### 2.13 Participation in Younger Age Divisions on Girls or Youth Teams

**2.13.1** Players should expect to play at the age classification that corresponds with their date of birth. In very limited circumstances a player or parent may petition the USA Hockey Associate Register or District Registrar to allow a player to play down at a younger age classification. This exception policy is intended to allow individuals with severe medical conditions the opportunity to experience ice hockey within a safe environment.

**2.13.2** In order for a player (of any age), regardless of physical size or skill level, to “play down,” it must be shown by the child’s physician that it is medically necessary for the child to do so. USA Hockey’s current rules do not permit “playing down,” however, in an effort to accommodate players with disabilities USA Hockey has shown its’ willingness to make some (though not all) accommodations, based on a physician’s medical evidence and their statement regarding the child’s safety and health. The doctor (M.D. or D.O.) must detail (in writing) the specific medical condition that causes the child to incur this medical necessity of “playing down.” Players who are granted permission to “play down” are limited to participation in house
and/or recreational leagues and are not eligible to compete in Invitational Tournaments or on a team bound for a National Championship. (See USA Hockey Insurance Handbook FAQ Section)
3.0 TAMPERING AND PLAYER RELEASE OBLIGATIONS

3.1 Definition
Tampering shall be defined as the recruitment of a rostered youth or girls’ player without the prior approval of the Association of the rostered player.

3.2 Prohibited Activities
At no time after a player has been properly registered and rostered by an association and until the player’s team ceases to engage in its schedule of play, may a coach, manager or other team official of another Association, directly or indirectly, contact a player already signed to an association/team player agreement or rostered on a team for the purpose of recruiting the player to roster and play on another team. (See the USA Hockey Coaching Ethics Code.) An association or team may not offer sponsorship, reduced dues or other pecuniary benefits to a prospective player as an enticement to join a particular team or association.

3.3 Sanctions
Complaints for alleged violation of this rule shall be referred to league. An individual or organization that knowingly violates this rule is subject to fine or suspension or both. Any decision of the league may be appealed to the full Affiliate board by submitting the grounds for such appeal to the President or Secretary within 30 days of being notified of the sanctions imposed.

3.4 Player Development
This rule shall not prevent a coach from contacting a player to have that player tryout for a Player Development Program including the America’s Showcase team.
4.0 PLAYER TRANSFER AND FINANCIAL OBLIGATION

4.1 Player Movement/Transfers

All players are free to try out for any team or organization after the USA Hockey National Championships. After a player commitment contract/agreement is signed for participation on a Tier I or Tier II Youth or Girls team, there will be no player movement during the season to a Tier I or Tier II team with another PVAHA Association. Once a player commitment contract/agreement is signed for the purpose of playing on a Tier I or Tier II PVAHA Youth or Girls team, the player will be deemed ineligible to participate with any other Tier I or Tier II PVAHA team for that season. Pursuant to USA Hockey and PVAHA Rules a female player may be rostered on and play on both a Girls team and a Youth team (See PVAHA Rule 1.6.1).

4.2 Exceptions to Player Movement Rule

Permission for a player to move in season from one PVAHA Association to another PVAHA Association will not be granted without extenuating circumstances.

- Any request for exception to PVAHA Rule 4.1 must be made in writing to the PVAHA Vice President, and must outline the extenuating circumstances that serve as a basis of the request for an exception to the PVAHA in season player movement rule.
- Upon receipt of the Request for Exception to the PVAHA Player Movement Rule the PVAHA Vice President shall forward a copy of the Request for Exception to the appropriate PVAHA Association which shall have ten (10) days to submit a written response to the Request for Exception to the PVAHA Player Movement Rule.
- Upon receipt of the response from the PVAHA Association or the expiration of the ten (10) day response period the PVAHA Vice President shall make a recommendation to the PVAHA Board of Directors who will decide if any exception is to be granted to the PVAHA Player Movement Rule.
- Any request for Exception to the PVAHA Player Movement Rule will be decided based on the written submissions and no hearing will be granted on any such request.
- Factors that may be considered in determining if there are extenuating circumstances to justify an exception to PVAHA Rule 4.1 include (but are not limited to):
  - The player moved to another location
  - There has been a change in financial circumstances that will limit the ability of the player to participate
  - The team has been forced to disband
  - The player signed a player commitment contract/agreement prior to the date authorized in the Tryouts section of these Rules
  - The Association has signed a written release of the player

Extenuating circumstances must include the player having satisfied all reasonable financial obligations to the Association. Any requests for exception to the PVAHA Player Movement Rule are also subject to USA Hockey restrictions on the date additions are no longer allowed to any Tier I or Tier II team roster.
4.3 **Financial Obligations**

An association may not roster a player who has an outstanding financial obligation to another association, the Potomac Valley Amateur Hockey Association, the Southeastern District or USA Hockey.

4.4 **Procedures Applicable for Participant Ineligibility Determinations Based on Financial Disputes**

4.4.1 **Decisions Internal to the Program:** A PVAHA Association/program may, pursuant to its internal procedures, determine that a player that is delinquent in dues or fees owed to the program is not eligible to continue participating in the program during such delinquency. Such determination shall only apply to eligibility within that program.

4.4.2 **Disputed Claims and Extension of Ineligibility Determination to Other PVAHA Programs:** In the event a local PVAHA Association/program desires to cause a player to be ineligible to participate throughout the PVAHA based on a determination that the player is delinquent in dues or fees owed to the program, such extension of the ineligibility must comply with procedures set forth in this section of PVAHA Rules and as a minimum shall include the following:

4.4.2.1 **Notice Required:** The local PVAHA Association/program must deliver a written notice to the player’s parents (or other person(s) responsible for payment) that, at a minimum:

- Describes the nature of the delinquent fees (e.g., membership dues, ice fees, equipment/uniform fees, etc.)
- States the amount due
- Advises that the family must notify the local program in writing within thirty (30) days if they dispute the financial obligation, and
- Advises that, if the full amount is not paid within thirty (30) days of the parent’s receipt of the notice, the Association/program may in its discretion seek to enforce the liability for the financial obligation and have the player deemed ineligible throughout PVAHA.

4.4.2.2 **Discussion Period:** During the thirty (30) day period, the parties may discuss the matter and seek to amicably resolve any disputed amounts and provisions for payment. The parties are encouraged to amicably resolve any disputed debts. The parties are encouraged, but not required, to agree on a neutral mediator to assist in the resolution of any disputed debt. If at any time the Association/program and player enter into a written agreement to resolve the debt and also making provisions for payment, then the player shall become immediately eligible to participate in all PVAHA Hockey programs.

4.4.2.3 **Financial Obligation Not Disputed:** Upon expiration of the thirty (30) day period described above, if (i) the parties have not otherwise resolved the matter, (ii) the amount claimed in the PVAHA Association/program’s notice has not been paid, and (iii) the PVAHA Association/program has not received written notice from the player’s parent(s) (or other person(s) responsible for payment) that they disputes the financial obligation, then the local program may request that PVAHA deem the player to be ineligible to participate in any program within PVAHA (which request shall include proof of compliance with 1-3 of this subsection). In this circumstance, PVAHA may extend the ineligibility of the player throughout the Affiliate.

4.4.2.4 **Financial Obligation Disputed:** If the amount of the financial obligation has not been paid or otherwise resolved, and the PVAHA Association/program has received written notice from the player’s parents (or other person(s) responsible for payment) that they dispute the financial obligation, then the local program may seek extension of the ineligibility throughout PVAHA in
accordance with these Rules, provided that, the PVAHA Association/program shall take reasonable affirmative steps to enforce the obligation. The Affiliate may deny the Association/program’s request in the Affiliate’s discretion. Any determination by the Affiliate that the player is ineligible throughout the Affiliate shall not be a determination that the debt is owed or the amount of such debt, but only that the player is ineligible based on the existence of a disputed debt. The parties retain their rights to have any disputed financial obligation resolved in any appropriate Court within the Affiliate.

4.4.2.5 Appeals: Any dispute about whether these procedures have been followed shall be decided in hearing conducted by the Affiliate pursuant to the Unified Procedure, and shall be appealable to the USA Hockey Executive Committee pursuant to Bylaw 10.E. The hearing and appeal shall only address whether the procedures set forth in this section of PVAHA Rules and USA Hockey Bylaw 10.(j)(2) have been followed, and shall in no way address the liability for or amount of the financial obligations.

4.4.2.6 Factors that may be considered by the Affiliate in determining whether the PVAHA Association/program took reasonable affirmative steps to enforce the financial obligation include, but are not limited to:

- A written player commitment contract/agreement executed by the player/parents
- The player commitment contract/agreement clearly sets forth all fees due for participation on the Association team, and the contract/agreement designates the specific team the player will play on during the season
- The player commitment contract/agreement has a final date for payment of any payments
- If payments were not made pursuant to the player commitment contract/agreement, did the Association remove the player from participation within a reasonable period of time after nonpayment?
- The player’s name been placed on the Financial Outstanding list of players pursuant to any league rules
- The Association replaced the player on the team with another player
- The Association/program initiated any legal action to enforce the financial obligation
5.0 TRYOUTS

5.1 Tier I Youth and Girls’ Teams
Team tryouts for Tier I may be held upon completion of the USA Hockey National Championships.

5.2 Tier II Youth and Girls Teams
Tier II tryouts may not be held until the third Saturday following the completion of the USA Hockey National Championships.

5.3 Travel Teams
Travel tryouts may not be held until the third Saturday following the completion of the USA Hockey National Championships.

5.4 Player Agreements/Contracts
A local association/member program shall not have any player or parent execute an association/team player agreement for the next hockey season prior to the completion of the USA Hockey National Championships. Any such player agreements executed prior to the completion of the USA Hockey National Championships will not be enforced by the Affiliate.

5.5 Recreation/House Tryouts and Evaluations
Recreational and House Team tryouts and evaluations should generally not be held before September 1.

5.6 Sanctions
Teams and associations that knowingly violate the Affiliate tryout restrictions are subject to disciplinary action by the Affiliate.
6.0 COACHES AND TEAM MANAGERS

6.1 Team Managers
The team manager designated on the USA Hockey Roster Registration Form (1-T) should maintain and be the custodian of all documents necessary for credential review prior to participation in any State, Affiliate, District, Regional, National or other invitational tournaments as set forth in the USA Hockey Annual Guide. The USA Hockey Roster Registration Form (1-T) shall be available at all games played by the team.

6.2 Coaching Education Required Levels/Modules
All team coaches shall meet the coaching education levels as set forth in the current USA Hockey Annual Guide. The Affiliate requires that all coaches (head and assistants) shall have an appropriate level Coaching Education Program card or by December 1 of the calendar year. After December 1, a coach will not be added to the USA Hockey Roster Registration Form (1-T) until he completes a clinic and obtains a valid Coaching Education Card. Coaches should carry their Coaching Education Program card with them to all games and be prepared to show proof of their coaching education level as specified in the USA Hockey Annual Guide. The CEP number, level of certification and the date of last certification for all team coaches should be shown on the score sheet for games played by a team. A rostered coach who fails to meet the USA Hockey coaching education requirements by completing and obtaining a valid Coaching Education Program card is not eligible to coach after December 31st of the current season.

All team coaches must complete the Age Appropriate Module that corresponds to the Classification listed on the teams USA Hockey Roster Registration Form (1-T) prior to being placed on the USA Hockey Roster Registration Form (1-T).

Associations are responsible for ensuring that all coaches have met all of the coaching requirements.

6.3 List of Certified Coaches and Covered Volunteers
A local association shall keep a list or data base of all team and other association coaches and volunteers. The list/data base should include the coaches full name, address and telephone number, coaching certification level, online age module, CEP number, date of certification and current team. Upon request the local association shall furnish such a list and/or database to the Affiliate President, the League President or Commissioner in which that team participates. For this purpose a volunteer is one who has regular, routine or frequent access to or supervision over minor participants (i.e. team managers, bench coaches, team trainers; this does not include penalty box volunteers or scorekeepers unless they fall under another covered category).

6.4 Background Screening
The Affiliate, in conjunction with USA Hockey, has implemented a screening policy for coaches or volunteers over the age of 18, who have regular, routine or frequent access to or supervision over minor participants (anyone under the age of majority). This screening is required every two seasons. Any coach or volunteer who refuses to consent to be screened or who fails to execute any documents required for the screening process shall not be approved to coach or volunteer with any team where he/she has regular, routine or frequent access to or supervision over minor participants, and will be removed from any such position. Local Associations/Clubs are responsible to ensure that all Association coaches and volunteers who have regular, routine or frequent access to or supervision over minor participants have been screened and that the background screening documentation is current. The Associate Registrar shall not approve any team roster if
a coach listed on the roster does not have a current background screening.

6.5 SafeSport Training

All coaches or volunteers over the age of 18 who have regular, routine or frequent access to or supervision over minor participants are required to take the SafeSport module prior to any contact with said minor participants. This SafeSport training must be completed every two seasons (refresher training) prior to contact with minor participants. For purposes of compliance, the Affiliate has designated September 1st as the deadline for completion for the upcoming season, unless the club anticipates that the coach or volunteer will have regular, routine or frequent access to or supervision over minor participants prior to that time (summer leagues, camps, etc.)

Local Associations/Clubs are responsible for ensuring that all Association coaches and volunteers who have regular, routine or frequent access to or supervision over minor participants have completed the SafeSport Training and that the certification is current. The Associate Registrar shall not approve any team roster if a coach listed on the roster has not completed SafeSport training as required. Any coach or volunteer who fails to complete the required SafeSport training by the required deadline shall not be approved to coach or volunteer with any team where he/she has regular, routine or frequent access to or supervision over minor participants, and will be removed from any such position.

6.6 Coaching Ethics Code

All coaches are responsible for adhering to the USA Hockey Coaching Ethics Code.
7.0 AFFILIATE AND DISTRICT CHAMPIONSHIP TOURNAMENT PLAY

7.1 Youth 8U, 10U and Girls’ 8 & Under and Girls’ 10 & Under

No Affiliate championships shall be scheduled at the 8U and 10U Youth age classifications nor at the Girls’ 8 & under or Girls’ 10 & under age classifications. The Affiliate may elect to sponsor or assist in an 8U Jamboree to help promote the development of hockey at the youngest age level. Any 8U Jamboree shall promote equal participation by teams rather than championship tournament play.

7.2 Tier I (AAA)

A Tier I team/program registered within the Affiliate shall notify the Affiliate President or Affiliate Tournament Director in writing by October 1st of the season of its intention to compete towards representing the Affiliate and the Southeastern District at the USA Hockey Tier I National Championships. Failure to furnish written notification may result in the team(s) being ineligible for any Affiliate playoff competition at that age classification. Associations/programs that field more than one (1) team at a Tier I age classification may only declare one (1) team at that age classification as a National Tournament team. Tier II teams within the Affiliate shall not be eligible to compete in any Affiliate or District Tier I playoff competition. Based on the number of teams at a Tier I age classification a single elimination playoff series, a best 2-out-of-3 or a round robin playoff competition shall be scheduled to determine the Affiliate Tier I team that advances to District Tournament play at that age classification.

7.3 Tier II (Youth AA)

USA Hockey has adopted a State-based tournament structure with each state able to advance one Tier II team at the 14U, 16U and 18U age levels to the USA Hockey Tier II National Championships. The Potomac Valley Amateur Hockey Association and the Chesapeake Bay Hockey League (CBHL) adopt the following procedure to determine the teams that advance from Maryland and Virginia to the USA Hockey Tier II National Championships.

a) Except as set forth in Affiliate Rule 7.4 only teams playing in the CBHL National Division (14U, 16U and 18U) shall be eligible to advance to the USA Hockey Tier II National Championships.

b) By registering teams in the CBHL National Division, all CBHL associations and National Division teams commit to participating in Affiliate playoffs and the USA Hockey Tier II National Championships if selected to advance.

c) PVAHA Tier II State Championship playoffs shall be a best 2-out-of-3 playoff between the two highest ranked teams in an age division from each state based on the CBHL National Division regular season standings. The first 2 games of the PVAHA Tier II State Championship playoff will be held the weekend following the CBHL National Division playoff at a location to be determined by the Affiliate President or Playoff Chair. The Maryland Tier II State Playoff will be played in Maryland and the Virginia Tier II State playoff will be played in Virginia. If a third game is needed that game will be played two weekends following the CBHL National Division playoffs on home ice of the highest ranked team in an age division for that State based on the CBHL Regular Season standings. The ice slot shall be of sufficient length to accommodate a five minute overtime and overtime shootout if needed. Officials for each Tier II Affiliate playoff game will be arranged for by the Affiliate President or Playoff Chair through the State Supervisor of Officials.

7.4 Non CBHL Tier II Teams
A local association/member program that:

a) Has Tier II teams registered in at least 3 age classifications from 12U, 14U, 16U and 18U.

a) Has applied for CBHL membership for the current season and been denied membership by league vote, may notify the Affiliate President or Affiliate Tournament Director of its intention to have its teams (14U, 16U and/or 18U) compete to represent the Affiliate at the USA Hockey Tier II National Championship. The written notice must be submitted to the Affiliate President or Affiliate Tournament Director no later than October 1st. Failure to submit such written notification will result in the teams being ineligible to participate in any Affiliate Tier II Playoff competition. The Affiliate may require any association/member program that has so declared the intention to have its teams participate in any Affiliate Tier II Playoff competition, to submit payment of an estimated game fee of up to $750 per team no later than December 31st. Failure to submit such payment will result in the teams being ineligible to participate in any Affiliate Tier II Playoff competition.

In the event that more than one qualified non-CBHL association/member program has submitted written notification of its intention to participate in any Affiliate Tier II playoff competition those teams will play off the week before the scheduled National Division CBHL playoffs to determine the teams that advance to the Tier II Affiliate playoff competition. The cost of any such competition shall be paid by such associations/member programs.

**7.5 Girls’ & Women’s National Tournament Bound Teams**

**7.5.1 Girls’ Tier I:** Girls teams seeking to advance to the Southeastern District and USA Hockey Girls’ Tier I National Championship shall notify the Affiliate president or the designated Affiliate Girls’/Women’s representative in writing by October 1st of the season of its intention to compete towards representing the Affiliate and the Southeastern District at the Girls’ Tier I USA Hockey National Championships. Failure to furnish written notification may result in the team(s) being ineligible for any Affiliate playoff competition at that age classification. Based on the number of teams at an age classification a single elimination playoff series, a best 2-out-of-3, or a round-robin playoff competition shall be scheduled to determine the Affiliate team that advances to District Tournament play at that age classification. The PVAHA president or playoff chair will be responsible for selecting a date and facility for any Girls Tier I playoff games and for arranging for officials for the playoff games. Teams participating in the PVAHA Tier I Girls playoffs shall pay a playoff fee (to be determined each year) to the Affiliate to cover the cost of ice, officials and any playoff medals.

**7.5.2 Girls’ Tier II:** Girls teams seeking to advance to the Southeastern District and USA Hockey Girls’ Tier II National Championship shall notify the Affiliate president or the designated Affiliate Girls’/Women’s representative in writing by October 1st of the season of its intention to compete towards representing the Affiliate and the Southeastern District at the Girls’ Tier II USA Hockey National Championship. Failure to furnish written notification may result in the team(s) being ineligible for any Affiliate playoff competition at that age classification. If all teams declaring to be National Bound at a given age level are playing in the same CBHL Girls’ Division, then head-to-head league games between those teams shall be used to determine the Affiliate champion. Based on the number of teams at an age classification a single elimination playoff series, a best 2-out-of-3, or a round-robin playoff competition shall be scheduled to determine the Affiliate team that advances to District Tournament play at that age classification. Following team declarations the Affiliate will determine how Affiliate teams will advance to the District Tournament at each age level. The PVAHA president or playoff chair will be responsible for selecting a date and facility for any Girls Tier II playoff games and for arranging for officials for the playoff games. Teams participating in the PVAHA Tier II Girls playoffs shall pay a playoff fee (to be determined each year) to the Affiliate to cover the cost of ice, officials
and any playoff medals.

7.5.3 **Women’s National Bound**: Women’s teams seeking to advance to the Southeastern District and USA Hockey National Championship play shall notify the Affiliate President or the designated Affiliate Girls/Women’s representative in writing by October 1st of the season of its intention to compete towards representing the Affiliate and the Southeastern District at the USA Hockey National Championship. Failure to furnish written notification may result in the team(s) being ineligible for any Affiliate playoff competition at that classification. Based on the number of teams at an age classification a single elimination playoff series, a best 2-out-of-3 or a round-robin playoff competition shall be scheduled to determine the Affiliate team that advances to District Tournament play at that classification. If all Women’s teams play in the same league they may elect to use the league regular season standings to determine the team that advances to the Southeastern District Tournament. Any such election to use league standings must be made at the time of the team’s October 1st declaration.

7.6 **Adult (Reserved)**

7.7 **Cost**

The cost of any Affiliate playoff games shall be split between the teams playing the games. The Affiliate may require teams to pay in advance a reasonable affiliate playoff fee based on anticipated ice and referee costs. Teams that fail to pay an affiliate playoff fee shall be ineligible to participate.

7.8 **Affiliate Playoff Dates**

All Affiliate playoff competition for any team advancing to the Southeastern District Tournament must be completed by February 15th.

7.9 **Sanctions**

Any Affiliate team that wins an Affiliate playoff competition or otherwise qualifies to advance to Southeastern District Tournament play and fails to play in the Southeastern District Tournament, and any Affiliate team that wins a Southeastern District Tournament or otherwise qualifies to advance to a USA Hockey National Championship and fails to play in the USA Hockey National Championship Tournament shall be suspended for 2 years from participation in any Affiliate playoff competition or participation in any Southeastern District Tournament.
8.0 SANCTIONED TOURNAMENTS

8.1 Tournament Approval
All teams, associations or organizations hosting tournaments within the Affiliate must obtain approval for any tournaments from the USA Hockey District Registrar. To obtain approval for a tournament, the team, association or organization must submit to the District Registrar a tournament application and any required fee. Full-ice mite tournament play is not authorized within the Affiliate and the District Registrar should not sanction tournaments within the Affiliate with full-ice mite games. Upon receipt of the tournament permit the tournament personnel may then promote or advertise the tournament as a USA Hockey and Affiliate sanctioned tournament.

8.2 USA Hockey Registration
All players and teams participating in any sanctioned tournament must be properly registered with USA Hockey or otherwise authorized by the District Registrar to participate in the tournament.

8.3 Non USA Hockey Tournaments
No team or association registered within the Affiliate may host, play in or otherwise participate in any non-USA Hockey sanctioned tournament. This rule does not apply to tournament games in Canada or other international events authorized by travel permit or other USA Hockey authorization.

8.4 Tournament Discipline Committee
All sanctioned tournaments played within the Affiliate must appoint a tournament discipline committee. For any match penalties assessed during such tournament the tournament discipline committee shall notify the District Registrar of the player or coach’s home District/Affiliate of the penalty and shall furnish the District Registrar with a complete copy of the score sheet, the Referee Game Report(s) and a report of the finding and sanction imposed by the tournament discipline committee. For players and coaches registered within the Potomac Valley Amateur Hockey Association such notice shall be furnished to the Affiliate Vice President, League Commissioner, and the club or association President.

8.5 Jurisdiction of Tournament Discipline Committee
The jurisdiction of a tournament discipline committee is limited to suspension of the player, coach or team official for those tournament games.
9.0 SUSPENSIONS AND OTHER DISCIPLINARY ACTION

9.1 Enforcement of Suspensions

All registered teams, associations and leagues shall adopt procedures to ensure that suspensions imposed on players, coaches and team officials pursuant to the Official USA Hockey Playing Rules are served.

9.2 Additional Discipline

Leagues and associations are authorized to adopt rules that require game suspensions or discipline over and above a suspension imposed by the USA Hockey Playing Rules (i.e. multiple league game suspension for fighting penalties, or suspension for a league game when the penalty was incurred in a game against another league opponent, etc.) provided that such rules are furnished to the registered teams and associations either by print copy or by publication of the rules on the league or association website. Leagues adopting any such rules must also notify the Affiliate of any such rules or policies.

9.3 Jurisdiction

The Affiliate shall have Jurisdiction for any match penalty assessed against any player, coach or team official of a team registered within the Affiliate.

9.4 Notification of Match Penalties incurred in Tournaments or in games played in other Affiliates

Players, coaches and team officials are responsible to notify their league, association and Affiliate Disciplinary/Dispute Resolution Committee of any match penalties assessed to any player, coach or team official in tournament games or games played within another Affiliate. The league, association or Affiliate Disciplinary/Dispute Resolution Committee shall conduct a hearing to determine any suspension or sanction that may be imposed upon the player, coach or team official for the Match Penalty.

9.5 Proper Authorities—Assault on Officials

All discipline hearings for any match penalty assessed to a player, coach or other team official under USA Hockey Playing Rule 601(f)(1) for deliberately inflicting physical harm to a Game Official in any manner or attempting to do so shall be conducted by the Affiliate Disciplinary/Dispute Resolution Committee.

9.6 Proper Authorities—Other Match Penalties

The proper authority for conducting a hearing for any other match penalty is the immediate governing body (league or association) of any registered team or teams involved. If there is no team immediate governing body, or if the immediate governing body is unable to conduct a hearing, the disciplinary hearing for match penalties shall be conducted by the Affiliate Disciplinary/Dispute Resolution Committee.

9.7 Scope of League or Association Discipline

Any discipline imposed by a league or association disciplinary hearing committee shall only extend to games within that league or games played for that association team. If the league or association disciplinary hearing committee believes that a suspension imposed on any player, coach or team official should be extended to apply to all USA Hockey activities within the Affiliate it shall notify the Affiliate Disciplinary/Dispute Resolution Committee of its recommendation within 10 days of the imposition of any league or association suspension. A copy of any such notice to the Affiliate Disciplinary/Dispute Resolution Committee shall be furnished to the suspended player, coach or team official.
9.8 Notification and Review by Affiliate

Any league or association disciplinary hearing committee shall notify the Affiliate Disciplinary/Dispute Resolution Committee of any match penalty imposed upon a player, coach or team official, the result of any disciplinary hearing and any suspension or other sanctioned imposed. The Affiliate Disciplinary/Dispute Resolution Committee may, at its discretion, affirm, increase or reduce any sanction imposed upon on player, coach or team official.

9.9 Game Suspensions

When a player, coach or team official receives a game suspension(s) he shall not be eligible to participate in the next game(s) that is (were) already on the schedule of that team before the incident occurred. A game, in order to satisfy a suspension, qualifies only when at least two complete periods of three stop periods of the game are played. Forfeited games shall not satisfy games suspensions. Players and coaches serving a suspension may not be on the team bench for the suspended game or serve as an off-ice official for that suspended game.

9.10 Hearing Procedure

Generally, sanctions (other than playing rule sanctions) may be imposed only upon notice and a reasonable opportunity for a party to be heard. Hearings should be conducted as outlined in the Dispute Resolution Provisions as set forth in Bylaw 10 in USA Hockey Annual Guide. Hearings may include discussions in person, by telephone, or in writing or email. Hearings may include the attendance of factual witnesses or written factual statements of witnesses and the production of documents. A written decision should normally be prepared following any discipline hearing setting forth any sanctions imposed and the time period of any sanction or discipline. A copy of the written decision should be furnished to any individual, team or association upon which sanctions are imposed.

9.11 Appeals to the Affiliate Board of Directors

A party sanctioned or disciplined by any league, association or the Affiliate Discipline/Dispute Resolution Committee may appeal the sanction or disciplinary action to the Affiliate Board of Directors. The appealing party must notify the suspending authority and the Affiliate President or designee in writing of an appeal within ten (14) days of receipt of the decision of the suspending authority. If the notice of appeal is not delivered to the Affiliate President or designee within the fourteen day period the suspension or discipline imposed shall be final. The notice of appeal must be in writing and must state the reason and basis for the appeal. The Affiliate President may designate an Affiliate Appeal Panel (3 members) to hear the Appeal or refer the Appeal to the full Affiliate Board of Directors at his/her discretion. If the Affiliate President designates a three member Affiliate Appeal Panel he/she shall designate one member of the Affiliate Appeal Panel to serve as the Chair of the Appeal Panel. The Chair of the Affiliate Appeal Panel may at his/her discretion determine: 1) that the Appeal will be decided based on the written statements of the parties and the record below, or 2) hold a hearing on the Appeal. No member of the original Hearing Panel may serve as a member of the Affiliate Appeal Panel or serve on an Appeal to the full Affiliate Board of Directors. The decision of the Affiliate Appeal Panel or the Affiliate Board of Directors on any appeal should be limited to the evidence and information presented to the original suspending or sanction authority. Any sanctions or discipline imposed remains in effect until the Affiliate Appeal Panel or the Affiliate Board of Directors takes action on the appeal. Any decision of an Affiliate Appeal Panel is not subject to further appeals to the Affiliate Board of Directors. There is no appeal of game misconduct penalties imposed for violations of Playing Rules.
9.12 **Physical or Sexual Abuse Allegations**

In the event of any allegations of physical, sexual or other abuse by a player, coach, team official or other volunteer the association or team officials shall immediately notify the Affiliate Screening Coordinator, the Affiliate Safe Sport Coordinator, the Affiliate President or any Affiliate Officer of such allegations of physical, sexual or other abuse. In any situation involving allegations of child physical or sexual abuse a report must also be made to the appropriate law enforcement authorities. See USA Hockey Safe Sport Policy for more information on reporting requirements concerning allegations of physical or sexual abuse.

9.13 **Summary Suspension**

Summary suspensions are permitted in those cases where a participant has been assaulted, or subject to physical, sexual or other abuse as described in the policies of *USA Hockey Annual Guide* or other policies of USA Hockey regarding conduct. A summary suspension may also be imposed on any coach, official, or volunteer who refuses to consent to be screened or who fails to execute any documents or required authorizations for the screening process. A summary suspension may also be imposed where a coach, official, volunteer or club official has been charged with a crime involving physical, sexual or other abuse as described in the policies of the *USA Hockey Annual Guide* or other policies of USA Hockey regarding conduct. A pre-suspension hearing is not required in these situations. The party who has been summarily suspended shall be provided with a written notice of the right to request a hearing from the suspending authority at the time of the notice of suspension. In the event the suspended person requests a hearing of a summary suspension, the suspended party must request the hearing in writing within seven (7) days of being notified of the suspension.

9.14 **Legal Actions**

In order to preserve the integrity of amateur hockey, any recourse to the courts or legal action by any member, individual, team or association before all of the rights of the bylaws and the rules of the Potomac Valley Amateur Hockey Association and the bylaws of USA Hockey have been exhausted, shall result in the immediate suspension and disqualification from participation in any USA Hockey activity of such member, individual, team or association.

9.15 **High School Eligibility and School Sanctioned Teams**

In high school hockey, where membership and eligibility issues are governed by rules or regulations of a school, a state or district interscholastic organization, decisions on player eligibility are not subject to appeal to the Affiliate under these rules. Decisions by a school or registered high school team suspending a player from participation on a high school team or imposing any school discipline are not subject to appeal by the player or team to the Affiliate.
10.0 OFFICIALS

10.1 Referees-in-Chief
The designated USA Hockey State Supervisors of Officials for Maryland/District of Columbia and Virginia shall serve concurrently as Co-Affiliate Referees-in-Chief. They shall be accountable to the Affiliate Board of Directors for implementation and oversight of the USA Hockey Officiating Program within the Affiliate, and shall represent the Affiliate Board of Directors in coordinating matters pertaining to officials or the officiating program with Proper Authorities as defined in Section 9.6, local official associations, USA Hockey district and national authorities, and other interested parties.

10.2 USA Hockey Crest
All officials must wear the current USA Hockey crest on their sweater when officiating USA Hockey sanctioned games. The sweater crest must not be worn when officiating non-sanctioned games, as defined in Section 11.5.
11.0 PLAYING RULES AND GAMES

11.1 Playing Rules
The Official USA Hockey Playing Rules shall be used for all games played within the Affiliate. Any request for exceptions or additions to the USA Hockey Playing Rules must be submitted in writing by August 15th for the upcoming season and must approved in writing by the Affiliate Board of Directors before implementation of any proposed rule change. Once approved by the Affiliate Board of Directors, exceptions or additions to the USA Hockey Playing Rules shall remain in effect.

11.2 USA Hockey Officials
All games played within the Affiliate shall be officiated by properly registered USA Hockey Officials. Assignment of officials shall be consistent with the USA Hockey officiating assignment guidelines, as set forth in the *USA Hockey Annual Guide*.

11.3 Score Sheets
All team coaches in attendance at a game must be listed on the game score sheet. The name, CEP number, level of certification and year last certification was attained for all coaches must be shown on a game score sheet. To assist officials in the submission of reports through the USA Hockey Game Reporting Tool, teams should add a sticker to the scoresheet with the names and the USA Hockey registration confirmation number of all players and coaches participating in games for that team.

11.4 Game Reports
Game officials shall submit written game reports to document all game misconduct and match penalties, as mandated by *USA Hockey Playing Rules*, and for any other incident not involving a game-suspending penalty which an official believes should be brought to the attention of the Proper Authorities. Game reports shall be submitted to the Proper Authorities defined in Sections 9.5 and 9.6, and shall be rendered within the reporting timeframes using generally accepted game report formats. Game officials within PVAHA shall utilize the USA Hockey Game Reporting Tool for reporting match penalties, game misconduct penalties and any penalty that falls under USA Hockey Rule 411.

11.5 Non-USA Hockey Registered Teams
Teams registered within the Affiliate shall not play games against non-USA Hockey registered teams, or teams under suspension by the Affiliate or USA Hockey. A team registered within the Affiliate may play non-USA Hockey teams with prior approval from the USA Hockey District Registrar. A team registered within the Affiliate may play non-USA Hockey teams in a tournament registered with USA Hockey or when traveling outside of the United States on a Travel Permit issued by the USA Hockey District Registrar.
12.0 TRAVEL PERMITS

12.1 Travel Permits
A travel Permit is not required for teams registered within the Affiliate to participate in any sanctioned USA Hockey Tournament or games in another Affiliate of USA Hockey.

12.2 Canadian Travel Permits
All Affiliate teams traveling to Canada to play games or participate in tournaments must obtain a Canadian/USA Hockey Travel Permit from the USA Hockey District Registrar or the Affiliate Associate Registrar. See also Rule 1.5.

12.3 Other International Games
Any Affiliate team participating in games, tournaments or other international matches outside of North America must obtain approval to participate in such event as set forth in the USA Hockey Annual Guide. The District Registrar shall collect a fee for all International Travel Permits.
13.0 AFFILIATE AND DISTRICT ELECTIONS

13.1 Voting Rights
In any election for the Affiliate Board of Directors or for the position of District Director, the voting rights of a participant member shall be exercised by the President/Executive Officer or Registrar of the participant member’s local association/member program. The number of current season votes to be cast by any local association/member program will be based on the registered members filed with USA Hockey as of March 1 of each calendar year.

13.2 Eligibility Requirements Affiliate Director
In order to be eligible to hold the position on the Affiliate Board of Directors a candidate shall have his primary residence within the Affiliate.

13.3 Nominations for Affiliate Directors
Prior to any election for the Affiliate Board of Directors the Affiliate Secretary or Vice President shall send to each local association/member program a letter or notification that the Affiliate is seeking nominations to fill positions on the Affiliate Board of Directors. The letter/notification shall specify the number of positions open on the Affiliate Board of Directors, the term of office, the name of those individuals whose terms on the Affiliate Board are expiring, the method by which nominations may be made and the date by which nominations must be received. This letter/notification shall be sent by mail or by such other method as approved by the current Affiliate Board of Directors to the local association/member program President/Executive Officer or Registrar as identified on a mailing list to be obtained from the USA District Registrar. The Affiliate shall also post the same information on the Affiliate website (News Section). Any participant member or officer of a local association/member program may nominate himself/herself or any other person for the position of Affiliate Director. All nominations shall be in writing and should include a brief resume of the candidate. The Affiliate Secretary or Vice President shall confirm the residency and interest in being a nominee of any candidate nominated. A candidate nominated may decline to have his/her name placed on any ballot.

13.4 Ballots and Election Timetable
Ballots should be distributed to local association/member programs by mail or by such other method as approved by the Affiliate Board of Directors in accordance with the following timetable:

- Nominations Open — March 1
- Nominations Received By — March 31
- Ballots Distributed — April 15
- Ballots Received/Postmarked By — May 15

The Affiliate Board may vote to alter the dates listed above, but all elections must be completed before the USA Hockey Annual meeting. If any date specified in this timetable falls on a Sunday or legal holiday the date shall be extended to the next weekday. No Write-in ballots shall be accepted. Ballots shall be returned as specified on the ballot. The candidate(s) with the highest number of votes will be certified the winner(s). Candidates elected to the Affiliate Board of Directors shall assume their position upon conclusion of the USA Hockey Annual meeting. All ballots shall be retained by the Affiliate for a period of 6 months after the election is concluded.
14.0 POLICIES OF THE POTOMAC VALLEY AMATEUR HOCKEY ASSOCIATION

14.1
The board of directors of the Potomac Valley Amateur Hockey Association (PVAHA) has adopted the following policies as set forth each year in the USA Hockey Annual Guide:

1. Zero Tolerance
2. USA Hockey Safesport and Screening Policy
3. Locker Room Supervision & Co-Ed Locker Room Policy
4. Consumption/Use/Abuse of Mood Altering Substances
5. Sports Concussion Management Program
6. Mailing Lists
7. Transgender Athlete Eligibility Policy
7. Various Codes of Conduct as specified in the USA Hockey Annual Guide

These USA Hockey policies are incorporated by reference as part of these Rules.

14.2
The Potomac Valley Amateur Hockey Association has also adopted the following policies:

14.2.1 Whistleblower Policy:

a) Introduction: PVAHA requires all board members, officers and representatives to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. Board members, officers and representatives must practice honesty and integrity in fulfilling their responsibilities and comply with all applicable laws and regulations. Set forth below is the PVAHA policy with respect to the reporting of good-faith concerns about the legality or propriety of PVAHA actions or plans.

b) Reporting Responsibility: It is the responsibility of all board members, officers and representatives to report violations or suspected violations in accordance with this policy.

c) Confidentiality: PVAHA will treat all communications under this policy in a confidential manner, except to the extent necessary (a) to conduct a complete and fair investigation, or (b) for review of PVAHA operations by the board, its independent public accountants and legal counsel.

d) Retaliation: PVAHA will not permit any negative or adverse actions to be taken against any individual: (a) for making a good-faith report pursuant to this policy even if the report is mistaken, or (b) who assists in the investigation of a reported violation. Retaliation in any form will not be tolerated. Any act of alleged retaliation should be reported immediately and will be promptly investigated. Any board member, officer or representative of the Affiliate who retaliates against someone who has reported a violation in good faith is subject to discipline. This policy is intended to encourage and enable board members, staff, representatives and others to raise serious concerns within PVAHA prior to seeking resolution outside the organization.

e) How to Report Concerns or Complaints: Suspected ethics violations, violations of applicable law, or other wrongdoing or alleged retaliation may be reported by contacting the president of PVAHA.
However, if you are not comfortable dealing with the president of PVAHA or are not satisfied with his or her response, you may contact any board member whom you are comfortable approaching. If you wish to remain anonymous, it is not necessary that you give your name or position in any notification. Please provide as much information as you can, sufficient to do a proper investigation, including where and when the incident occurred, names and titles of the individuals involved, and as much other detail as you can provide.

14.2.2 Document Retention Policy

a) Purpose: The purpose of this policy is to ensure that the necessary records of the Potomac Valley Amateur Hockey Association are adequately protected and maintained. This policy is also for the purpose of aiding board members, officers and representatives of PVAHA in understanding their obligations to retain PVAHA records in the event of actual or threatened litigation, governmental investigations or subpoenas.

b) Documents Covered by Policy: This policy relates to all of PVAHA’s significant records and documents including, without limitation, the following categories of records and documents:

   Accounting and Administrative Records: Financial statements, ledgers, audit records, tax returns, invoices and expense records, cash receipts and purchase orders. All documents created or received in connection with a donation that is made to PVAHA, including grant applications. Records and documents evidencing compliance with any state or federal regulation.

   Meeting Records; Rules and Policies: Certificate of Incorporation, bylaws, meeting minutes, PVAHA’s application for approval for federal tax exemption, rules, regulations and policies adopted by Board and Board policies and resolutions.

   Employment Records: PVAHA does not have any current employees. Should the Affiliate hire employees in the future then it should retain State unemployment tax records, earnings records, garnishment records, payroll tax returns, W-2 forms and W-4 forms.

   Bank Records: Bank deposits, check copies, stop payment orders, bank statements, check signature authorizations and bank reconciliations.

   Legal Records: Records relating to claims, court documents and records, deposition records, litigation files and records relevant to pending or threatened litigation or administrative proceedings and Board disciplinary hearings.

   Contracts: Contracts or agreements with any: (i) director or officer or close relative of such director or officer or (ii) or any other party if, in the latter case, the contract or agreement in question is for a term of one year or more or involves liability or potential liability to PVAHA Hockey in an amount of $25,000 or more.

   c) Administration: The Affiliate Board is in charge of the administration of this policy and is responsible for the following functions:

   • ensuring that Board Members, officers and representatives understand and follow the policy;

   • providing oversight on actual retention and destruction of records;

   • periodically following up with legal counsel or the Affiliate public accountant to ensure proper retention periods are in place;

   • ensuring the proper storage of records; and

   • suspending the destruction of records in the event of any actual or threatened litigation,
governmental investigation or subpoena.

d) Document Retention: All the documents and records described in Section B shall be retained for a minimum of seven (7) years.

e) Cessation of Record Destruction or Deletion: If: (a) a lawsuit is filed or threatened or (b) a legal document request has been made upon PVAHA or (c) PVAHA receives notice of a governmental investigation, all destruction and deletion of records must cease immediately. Board members, officers and representatives of the Affiliate are obligated to inform their supervisors or board members of the Affiliate as soon as they become aware of any circumstances that would or might require such cessation.

14.2.3 Conflict of Interest

a) Introduction and Purpose:

Conflicts of interest have the potential to cause legal problems as well as embarrassment to the Potomac Valley Amateur Hockey Association. While transactions involving conflicts of interest are not be prohibited, they must be fully disclosed to and considered by the Affiliate board prior to being implemented.

This conflict of interest policy is designed to help board members, officers and representatives of PVAHA identify situations that present potential conflicts of interest and to provide PVAHA with a procedure that, if observed, will allow a transaction to be treated as valid and binding even though a board member, officers or representative has or may have a conflict of interest with respect to a transaction. Certain terms used in this policy are defined in 14.2.3 (d).

b) Conflict of Interest Defined: For purposes of this policy, the following circumstances shall be deemed to create conflicts of interest:

1. Outside interests:

   (i) A contract or transaction between PVAHA and a board member, officer or representative or a close relative of such board member, officer or representative.

   (ii) A contract or transaction between PVAHA and an entity in which a board member, officer or representative or close relative has a material financial interest or of which such person is a director, officer, agent, partner, associate, trustee, personal representative, receiver, guardian, custodian, conservator or other legal representative.

   (iii) If a board member, officer or representative holds a responsible position in an entity with a matter pending before PVAHA, or has direct involvement in the matter in question.

   (iv) If a board member or representative is a close relative of an individual with a matter pending before PVAHA, or is a close relative of an individual who holds a responsible position in an entity with a matter pending before PVAHA.

2. Gifts, Gratuities and Entertainment: A board member, officer or representative accepting gifts, entertainment or other favors from any individual or entity who or which:

   (i) does, or is seeking to do, business with PVAHA; or

   (ii) has received, is receiving, or is seeking to receive a grant, or to secure other financial considerations from PVAHA; under circumstances where it might be inferred that such action was intended to influence or possibly would influence such board member, officer or representative in the performance of his or her duties. These provisions do not preclude the
acceptance of items of normal or insignificant value or entertainment of nominal or insignificant value that are not related to any particular transactions or activity of PVAHA.

c) Procedures:

1. Before Board action on a proposed contract or transaction involving a Conflict of Interest is taken, all facts material to the Conflict of Interest shall be disclosed to the Board.

2. A person who has a Conflict of Interest shall not participate in the Board’s discussion of the matter except to disclose material facts and to respond to questions. Such person shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.

3. A person who has a Conflict of Interest may not vote on the matter in question.

4. Following full discussion of the possible conflict of interest, the Board shall determine whether or not a conflict of interest exists and, if so, the Board shall vote to authorize the contract or transaction or take any other action it deems necessary to address the conflict and protect the best interests of PVAHA.

d) Definitions: For purposes of this policy, the following terms shall have the following meanings:

1. A “close relative” of a person is a spouse, parent, child, or spouse of a child, brother, sister, or spouse of a brother or sister, of the person in question.

2. A “contract or transaction” is any agreement or relationship involving the sale or purchase of goods, services or rights of any kind, the providing or receipt of a loan or grant, or the establishment of any other type of economic relationship with PVAHA. The making of a gift to PVAHA is not a contract or transaction.

3. A “material financial interest” of a person in an entity is a financial interest of any kind that, in view of all the circumstances, is substantial enough that it would, or reasonably could, affect the person’s judgment with respect to transactions to which the entity is a party.

4. A “responsible position” in an entity includes (i) the ownership, directly or indirectly, of at least 20% of the ownership interests of the entity, or (ii) the position as an officer, director or manager of the entity, or holds a control position therein such that he or she has a right to directly or indirectly direct the management and policies of the entity.

14.2.4 Confidentiality Policy

a) Nondisclosure Policy: Each Responsible Person (defined below) shall exercise care not to disclose confidential information acquired in connection with such status, the disclosure of which might be adverse to the interests of the Potomac Valley Amateur Hockey Association (“Organization”). No Responsible Person shall use confidential information for his or her personal gain.

b) Policies: For the purposes of this policy, a “Responsible Person” is any person who holds one or more of the following positions with Organization or with an entity that controls, is controlled by, or is under common control with Organization: Director; Director Emeritus; officer; member of a council, committee or similar body; member of the Organization staff; member of a task force or other similar ad hoc committee; member of a hearing or appeal panel regarding a disciplinary matter, or any other person determined by the President of Organization to be subject to this policy.

c) Types of Confidential Information: The following types of information received by a Responsible Person in the performance of his or her responsibilities as a Responsible Person shall be treated as
confidential unless otherwise determined by the board of directors of Organization:

1. Information regarding the appointment or termination of employees.
2. Employee evaluations and compensation.
3. Information about contractual relationships with third parties.
5. Membership data, including any identifying or contact information for any member of the Organization, or within Organization’s records or database(s).
6. The foregoing is not intended to be a complete list of all the types of information that may be considered confidential.

d) Failure to Comply: Any Responsible Person who fails to comply with the provisions of this confidentiality policy shall be subject to such sanctions or other action by the Organization pursuant to Organization’s Bylaws. Any other person who is subject to this policy and who fails to comply with it shall be subject to discipline, termination of employment, or such other sanction as Organization determines is appropriate.

Each Responsible Person must also be familiar with and comply with any applicable state or federal law with respect to protection of private information.
16.0 PVAHA WEBSITE

16.1

PVAHA designates its website, www.pvaha.org, as its primary means of communication with associations and members. Affiliate Rules and Regulations, IRS 990 Forms, Affiliate Grant information, notice of events and other documents and important information will be posted to the website. Information will be updated and changed periodically. Associations, teams and coaches are responsible to be familiar with USA Hockey and Affiliate Rules and Policies.

End of document.